

Location & Tax									
Street Number *		Street Direction			N NE E SE S SW W NW				
Street Name *		City, State *							
Unit Number		County *							
Zip Code *		Tax ID *							
Subdivision/Develop *		Unit Location			Center End Other Pool				
Directions *									
Elementary School *		Middle/Junior High School *			High School *				
Listing Details									
Property Class *		Residential, Land, Multifamily, Rent, Comm.			Lease per Month *				
Property Subtype *		Single Family Condominium Townhouse Duplex Tri-plex Apartment Building Manufactured-Mobile Retirement Other			Available Date *				
					List Date *				
					Expiration Date *				
Advertise Seller Concessions?		Yes No			Seller Concessions Amount				
Minimum Lease * (Days)					Listing Agreement *			Exclusive Agency Exclusive Right to Lease	
Security Deposit *									
Public Remarks									
Private Remarks									
Pet Deposit \$									
Office and Showing									
Listing Agent *		Co-Listing Agent							
Showing Service *		Realtracs Showings ShowingTime Other			Change Default Showing Phone				
Showing Instruction*		Agent Must be Present Call Agent Call Listing Office Call Showing Center			Combo Lock Show Anytime Lockbox			SupraLock SentriLock Other	
*** For Realtracs Showings Service please fill out Addendum									
Structure									
Sq Ft Main (est) *		Sq Ft Main (est) Source *			Agent-Measured Builder Owner-Supplied Other Prior-Appraisal Tax-Record Professional-Measurement				
Sq Ft Second		Sq Ft Third							
Year Built *		Sq Ft Basement							
Built Information *		Approximate Existing Historic Model New Renovated To Be Built			Construction Type			Aluminum All Brick Asbestos Exterior-Insulated- Coating Fiber-Cement Frame Hardboard Insulated- Concrete-Forms Log Partial-Brick Other Stone Struct-Insulated-Panels Stucco Vinyl-Siding Wood- Siding	
Number of Stories									
Floors		Bamboo/Cork Carpet Concrete Finished Wood Laminate Marble Other Parquet Slate Tile Vinyl			Basement			Apartment Crawl Exterior Entry Finished Full None Other Partial Partially Finished Unfinished	
					Foundation			Block Brick/Mortar Combination Concrete Perimeter None Other Permanent Piller/Post/Pier Raised Slab Stone	
Garage Spaces *		Features		Alley Access Assigned Attached Attached-FRONT Attached-REAR Attached-SIDE Attached/Detached Basement Boat Detached Private Unassigned					
Carport Spaces		Features		Alley Access Assigned Attached Detached Private Unassigned					
Open Parking Spaces		Features (3)		Aggregate Alley Access Asphalt Assigned Circular Driveway Concrete Driveway Gravel On Street Parking Lot Parking Pad Paved Shared Driveway Unassigned Unpaved					
Accessibility Features		Accessible Approach with Ramp, Accessible Doors, Accessible Elevator Installed, Accessible Entrance, Accessible Hallways, Exterior Wheelchair Lift, Smart Technology, Stair Lift			Interior Features *			Air Filter Bookcases Built-In Features Ceiling Fan Central Vacuum, Dehumidifier, Elevator Entry Foyer, Extra Closets, Hot Tub, Humidifier, In-Law Quarters, Intercom System, Open Floorplan Recording Studio, Redecorated, Smart Appliance(s), Smart Camera(s)/Recording, Smart Light(s), Smart Thermostat, Storage, Wet Bar, Walk-in Closets, Water Filter	
Total Fireplaces									
Fireplace Features		Den Electric Fireplace Family Room Gas Great Room Living Room Rec Room Wood Burning							
Exterior Features		Balcony Barn Garage Door Opener Gas Grill Guest House Irrigation Sprinkler Smart Camera(s)/Recording Smart Irrigation Smart Light(s) Smart Lock(s) Stable Storage Building Storm Shelter Tennis Court							
Roof Material		Aluminum Asbestos Asphalt Built-up Cement Shake Clay Tile Composition Shingle Concrete Tile Copper Corrugated Metal Green - Vegetation Membrane Metal Other Reflective Roof Coating Slate Solar Panel Standing Seam Steel Steel Tar and Gravel Thatched Tile Urethane Wood Shake Wood Shingle							

Patio/ Porch Features	Covered Deck Deck Screened Deck Screened Patio/Deck	Covered Patio Patio Screened Patio	Covered Porch Porch Screened Patio	Green Certifying Body				Energy Star Earth Craft Silver Environments for Living – Gold Environments for Living – Platinum Environments for Living – Diamond	LEED Certified NAHB – Bronze NAHB – Gold Environments for Living – Platinum Environments for Living – Diamond		
Rooms											
	Main *	Second Floor		Third Floor	Basement	Other (not counted in Total)					
Bedrooms	Primary on Main? Yes / No								(0-99)		
Full Baths									(0-99)		
Half Baths									(0-99)		
1st Bedroom *	x	Dressing Room Bath Extra Large Closet Bath Suite Walk-in Closet	Full Half	2nd Bedroom	x	Bath Walk-in Closet	Extra Large Closets				
3rd Bedroom	x	Bath Walk-in Closet	Extra Large Closet	4th Bedroom	x	Bath Walk-in Closet	Extra	Large Closet	Walk-in Closet		
Living Room *	x	Combination Room Separate	Formal None Other	Kitchen *	x	Country	Eat-in	Nook	Pantry		
Dining Room	x	Combination Separate	Formal None Other	Den	x	Bookcases Separate	Combination	Paneled			
Recreation-Bonus Room	x	2 nd floor Main Level Wet Bar Floor	Basement Level Over Garage Unfinished 3 rd Floor	Hobby Room	x	Darkroom Sewing	Greenhouse Workshop	Other			
Additional Room 1	x	Bedroom 5 Breakfast Florida Expansion Media	Bedroom 6 Exercise Gathering Library Interior Maid Office Utility	Additional Room 2	x	Bedroom 5 Exercise Interior Media	Bedroom 6 Florida Library Music Office	Breakfast Gathering Maid Utility			
<i>Living Spaces Not in Main Dwelling</i> Values placed in "Other bedrooms and baths" are not in the residence totals. You must have an associated value in "Sq. Ft. Other."											
Sq Ft Other	Other Structures		Detached Apartment Storage Other	Detached Studio	Guest House	Pool House	Finished				
# Bedrooms Other Structures		# Full Baths Other Structures		# Half Baths Other Structures							
Characteristics											
Fence	Back Yard	Chain Link	Dog Run	Front Yard	Full Yard	Partial	Privacy	Split Rail			
View	Bluff	Brow/Valley	City	Lake	River	Water					
Community Amenities	55-Up Community No Laundry Facilities	Clubhouse Park	Dog Park Playground	Fitness Center Pool	Gated Community Sidewalks	Tennis Courts	Golf Course Underground Utilities	Laundry Facilities Walking Trail			
Pool Description	Above Ground None	Indoor	In-ground	Waterfront Description		Creek	Lakefront	Riverfront	Pond		
Waterfront Dock	Community Dock Permit	Dock on Property No dock		Mailbox		Central	Door	Mailbox			
Homeowner's Association (HOA)											
Association *	YES NO	Association Transfer Fee	\$	WHOLE DOLLARS	Association Fee	\$	WHOLE DOLLARS	Association Fee Paid	Monthly Quarterly Triannual Semiannually Annually		
Association Fee Includes	Cable TV	Electricity	Exterior Maintenance	Gas	Pets Permitted	Yes No See Remarks					
	Grounds Maintenance	Insurance	Internet								
	Maint. On Pool/Tennis/Club	Pest Control									
	Sewer	Trash Pickup	Water								
Utilities											
Electric Pays *	Owner or Tenant Pays		Water Pays *		Owner or Tenant Pays		Gas Pays		Owner or Tenant Pays		
Water Source	Cistern Utility District	City District	Other Well	Spring	Sewer System		None	Other	Pvt. Sewer	Pub Sewer	Sewer Avail.
Cooling	Attic Fan	Ceiling Fan(s)	inter	Central Air	Dual	Electric	Gas	Geothermal	None	Other	Wall/Window Unit(s)
Heating	Baseboard Heat Pump	Central	Coal	Dual	Energy Star	Qualified Equipment	Electric	Floor	Furnace	Furnace	Geothermal
Energy/Green Features (20)	Attic Fan	Cellulose Insulation	Dual Flush Toilets	Energy Star Windows	Energy Star Hot Water Heater	Fireplace Insert	Inst Hot Water Dispenser	Insulated Glass Windows	Low Flow Plumb Fixtures	Low VOC Paints	NES Insulation Pkg.
	Programmable Thermostat	Sealed Ducts	Solar Heat-Active	Solar Heat-Passive	Solar Water Heater		Spray Foam Insulation	Storm Doors	Storm Windows	Tank-less Water Heater	TVA Insulation Package
Cable/Internet	Cable TV	High-Speed Internet	Satellite Dish								
Laundry Connections	Electric Dryer Hookup	Gas Dryer Hookup	Washer Hookup								
Equipment											
Other Appliances	Compactor Icemaker	Dishwasher Microwave	Disposal Range/Oven	Dryer Refrigerator	Energy Star Appliances	Freezer	Grill	Washer			
Security Features	Fire Alarm	Fire Sprinkler System	Security Gate	Security Guard	Security System	Smoke Detectors					
Marketing											
Marketing Reach *	Syndicated	Not Syndicated	Office Exclusive								

Realtracs Showings: Settings and Availability

Auto-Accept New Requests	Yes No	Listing Agent Notification	Text Email
Overlap Showing Times	Yes No Max _____	Available Start Time (on hour)	
		Available End Time (on hour)	
Appointment Duration	15 min 30 min 60 min.	Minimum Notice to Show (hours)	
Showing Instructions			

Realtracs Showings: Collaboration

Request Feedback	Yes No	Showing Restriction 1	
Seller Text Notifications and Showing Portal	Yes No	Showing Restriction 2	
Make Feedback Visible to Seller in Portal	Yes No	Showing Restriction 3	
Seller Contacts *(2)			