

Location & Tax										
Street Number *		Street Direction			N NE E SE S SW W NW					
Street Name *		City, State *								
Lot Number		County *								
Zip Code *		Tax ID *								
Subdivision/Develop *		Annual Property Taxes *								
Zoning *										
Directions *										
Elementary School *		Middle/Jr. High School *			High School *					
Listing Details										
Property Class *		Residential, Land, Multifamily, Rent, Comm.			List Price * (N/A for Auction)					
Property Subtype *		Farm Unimproved Tract. Residential Lot Unrestricted Lot			List Date * Listing Agreement Start Date					
					Expiration Date * Listing Agreement End Date					
Advertise Seller Concessions?		Yes No			Seller Concessions Amount					
Special Listing Conditions *		Standard HUD Home Owner Agent Short Sale Absolute Auction Other Foreclosure Reserve Auction VA Foreclosure			Listing Agreement * Exclusive Agency Exclusive Right to Sell					
Possession *		Date of Deed DOD+30 Immediate Negotiable								
Public Remarks										
Private Remarks										
Deed Book and Page		Buyer Financing			Assumable Conventional FHA Land Contract Other Owner Financing Owner-Lease Purchase Owner-Lease Option USDA/Rural VA					
Restrictions										
Office and Showing										
Listing Agent *		Co-Listing Agent								
Showing Service		Realtracs Showings ShowingTime Other			Change Default Showing Phone					
Showing Instruction *(2)		Agent Must be Present Call Agent Call Listing Office Call Showing Center Combo Lock Other SentiLock Show Anytime SupraLock Lockbox								
*** For Realtracs Showings Service please fill out Addendum										
Structure										
Buildings *		Barn Garage Horse Facilities Mobile Home No Buildings Poultry Barn Silo Storage Yes								
Characteristics										
Acres *		Acreage Source			Agent Calculate Appraiser Calculated from Plat Owner Provided Survey Tax Record					
Lot Size		Road Frontage (feet) *								
Road Frontage Desc *		Road Surface *			Blacktop Concrete Dirt Gravel Other Paved Tar					
Lot Features *		View *			Bluff Brow/Valley City Lake Golf Course Mountain River Seasonal Trees/Woods Other Water					
Acres Cultivated		Acres Fenced								
Acres Timber		Acres Pasture								
Community Amenities		Water Description			Creek Dock Lake Lake Front More than 1 Pond No Dock Permit Pond River River Front Spring Water Stream					
Homeowner's Association (HOA)										
Association *		YES NO	Association Transfer Fee	\$	WHOLE DOLLARS	Association Fee	\$	WHOLE DOLLARS	Association Fee Paid	Monthly Quarterly Triannual Semiannually Annually
Association Fee Includes		Cable TV Electricity Exterior Maintenance Gas Grounds Maintenance Insurance Internet Maint. On Pool/Tennis/Club Pest Control Sewer Trash Pickup Water								
Utilities										

Water Source	Cistern Spring	City Water Utility District	None	Other Well	Sewer System	None Septic Tank	Other Septic Tank Available	Pvt. Sewer Septic Tank Available	Pub Sewer Sewer Avail	STEP System
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Equipment								
Equipment	Combine	Dairy	Feed	Hay	Livestock	Other	Tractor	Truck
Security Features	Fire Alarm	Fire Sprinkler System	Security Gate	Security Guard	Security System	Smoke Detectors		
Marketing								
Marketing Reach *	Syndicated	Not Syndicated	Office Exclusive					

Realtracs Showings: Settings and Availability						
Auto-Accept New Requests	Yes	No		Listing Agent Notification	Text	Email
Overlap Showing Times	Yes	No	Max _____	Available Start Time (on hour)		
				Available End Time (on hour)		
Appointment Duration	15 min	30 min	60 min.	Minimum Notice to Show (hours)		
Showing Instructions						

Realtracs Showings: Collaboration					
Request Feedback	Yes	No		Showing Restriction 1	
Seller Text Notifications and Showing Portal	Yes	No		Showing Restriction 2	
Make Feedback Visible to Seller in Portal	Yes	No		Showing Restriction 3	
Seller Contacts *(2)					