

Location & Tax											
Street Number *					Street Letter						
Street Name *					Street Direction			N NE E SE S SW W NW			
Lot Number					City, State *						
Zip Code *					County *						
Subdivision/Develop *					Tax ID *						
Annual Property Tax *					Zoning *						
Directions *											
Elementary School *				Middle/Junior High School *				High School *			
Listing Details											
Property Class *		Residential, Land, Multifamily, Rent, Comm.			List Price * (N/A for Auction)			\$ (whole dollars)			
Property Subtype *		Duplex Multi Over 4 Units Tri-Plex Quadplex			Operating Reserve *			\$ (whole dollars)			
Advertise Seller Concessions?		Yes No			Seller Concessions Amount						
List Date * Listing Agreement Start Date					Expiration Date * Listing Agreement End Date						
Special Listing Conditions *		Standard HUD Home Owner Agent Short Sale Absolute Auction Other Foreclosure Reserve Auction VA Foreclosure			Listing Agreement *			Exclusive Agency Exclusive Right to Sell			
Possession *		Date of Deed DOD+30 Immediate Negotiable									
Sale Includes *		Appliances Furniture Negotiable No Furnishing Other									
Rental Policies		Long-Term Allowed Short-Term Allowed Short-Term Occupancy Only Renting Forbidden			Gross Annual Income			\$ (whole dollars)			
Public Remarks											
Private Remarks											
Deed Book and Page				Buyer Financing (8)		Assumable Conventional FHA Land Contract Other Owner Financing Owner–Lease Purchase Owner–Lease Option USDA/Rural VA					
Office and Showing											
Listing Agent *					Co-Listing Agent						
Showing Service *		Realtracs Showings ShowingTime Other			Change Default Showing Phone						
Showing Instructions		Agent Must be Present Call Agent Call Center Call Listing Office Show Anytime Other			Lock Box Type			Combo SentiLock Supra Other No Lockbox			
*** For Realtracs Showings Service please fill out Addendum											
Structure											
Sq Ft Main (est) *					Sq Ft Measurement Source *			Agent-Measured Builder Owner-Supplied Other Prior-Appraisal Tax-Record Professional-Measurement			
Sq Ft Second											
Year Built *					Sq Ft Basement						
Built Information *		Approximate New Existing Renovated Historic Model To Be Built			Construction Type *		All Brick Aluminum Siding Asbestos Block Exterior-Insulated-Coating Fiber-Cement Frame Hardboard Insulated-Concrete-Forms Log Other Partial-Brick Stone Struct- Insulated-Panels Stucco Vinyl-Siding Wood-Siding				
Estimated Completion		(mm/dd/yyyy)									
Number of Stories *											
Floors *		Bamboo/Cork Tile Concrete Vinyl Carpet Finished Wood Laminate Luxury Vinyl Marble Other Parquet Slate									
Garage Spaces *			Features		Alley Access Assigned Attached SIDE Attached/Detached Basement		Attached-FRONT Boat Detached		Attached-REAR Private Unassigned		
Carport Spaces			Features		Alley Access Assigned Attached Detached Private Unassigned						
Open Parking Spaces			Features		Aggregate Alley Access Asphalt Assigned Circular Driveway Concrete Driveway Gravel On Street Parking Lot Parking Pad Shared Driveway Unassigned Unpaved						
Accessibility Features		Accessible Approach with Ramp. Accessible Hallways			Accessible Doors Exterior Wheelchair Lift		Accessible Elevator Installed Smart Technology		Accessible Entrance Stair Lift		
Roof Material		Aluminum Asbestos Asphalt Built-up Cement Shake Clay Tile Composition Shingle Concrete Tile Copper Corrugated Metal Green – Vegetation Membrane Metal Other Reflective Roof Coating Slate Solar Panel Standing Seam Steel Steel Tar and Gravel Thatched Tile Urethane Wood Shake Wood Shingle									

Characteristics													
Gross Income *		\$ (whole dollars)				Operating Expenses *		\$ (whole dollars)					
Lot Size						Number of Units *							
Vacant Units						View		Bluff Brow/Valley City Lake Golf Course Mountain River Seasonal Trees/Woods Other Water					
Laundry Facilities		Individual Laundry No Laundry Shared Laundry											
Community Amenities ⁽⁶⁾		55-Up Community Clubhouse Dog Park Golf Course Park Pickleball Court Playground Pool Sidewalks Tennis Courts Walking Trail											
Amenities Other		Air Filter Cable TV Ceiling Fan Central Vacuum Dehumidifier Extra Closets Golf Hot Tub Humidifier Intercom Park Playground Redecorated Smoke Alarm Storage Walk-in Closets Water Filter Wet Bar											
Unit Information													
Unit 1													
Rent Amount *		\$ (whole dollars)				Deposit Amount *		\$ (whole dollars)					
Total Bedrooms *						Total Full Baths *							
Total Half Baths						Interior Features		Den Dining Room Rec Room Study					
Appliances		Dishwasher Disposal Dryer Freezer Grill Icemaker Microwave Range Refrigerator Trash Compactor				Lease		6-Month Monthly None Other Year					
Restrictions		Other Parking Selling											
Unit 2													
Rent Amount *		\$ (whole dollars)				Deposit Amount *		\$ (whole dollars)					
Total Bedrooms *						Total Full Baths *							
Total Half Baths						Interior Features		Den Dining Room Rec Room Study					
Appliances		Dishwasher Disposal Dryer Freezer Grill Icemaker Microwave Range Refrigerator Trash Compactor				Lease		6-Month Monthly None Other Year					
Restrictions		Other Parking Selling											
Unit 3													
Rent Amount		\$ (whole dollars)				Deposit Amount		\$ (whole dollars)					
Total Bedrooms						Total Full Baths							
Total Half Baths						Interior Features		Den Dining Room Rec Room Study					
Appliances		Dishwasher Disposal Dryer Freezer Grill Icemaker Microwave Range Refrigerator Trash Compactor				Lease		6-Month Monthly None Other Year					
Restrictions		Other Parking Selling											
Unit 4													
Rent Amount		\$ (whole dollars)				Deposit Amount		\$ (whole dollars)					
Total Bedrooms						Total Full Baths							
Total Half Baths						Interior Features		Den Dining Room Rec Room Study					
Appliances		Dishwasher Disposal Dryer Freezer Grill Icemaker Microwave Range Refrigerator Trash Compactor				Lease		6-Month Monthly None Other Year					
Restrictions		Other Parking Selling											
Homeowner's Association (HOA)													
Association *		YES NO	Associatio n Transfer Fee		\$	WHOLE DOLLARS	Association Fee		\$	WHOLE DOLLARS	Association Fee Paid		Monthly Quarterly Triannual Semiannually Annually
Association Fee Includes		Cable TV Electricity Exterior Maintenance Gas Grounds Maintenance Insurance Internet Maint. On Pool/Tennis/Club Pest Control Sewer Trash Pickup Water											
Utilities													
Electric Pays *		Owner Tenant Other				Elec. Meter *		Individual Master Other					
Water Pays *		Owner Tenant Other				Water Meter *		Individual Master Other					
Gas Pays *		Owner Tenant Other None				Gas Meter *		Individual Master Other None					
Water Source *		City Cistern Other Spring Well				Sewer Sys*		None Other Pvt. Sewer Pub. Sewer Sewer Avail Utility District None Septic Tank Septic Tank Available STEP System					
Cooling*		Attic Fan Ceiling Fan(s) Central Air Dual Electric Gas Geothermal None Other Wall/Window Unit(s) Whole House Fan											
Heating*		Baseboard Central Coal Dual Energy Star Qualified Equipment Electric Floor Furnace Furnace Geothermal Heat Pump Natural Gas None Oil Other Propane Radiant Solar Stove Wall Furnace Wood Zoned											
Laundry Connections		Electric Dryer Hookup Gas Dryer Hookup Washer Hookup											
Equipment													
Security Features		Fire Alarm Fire Sprinkler System Security Gate Security Guard Security System Smoke Detectors											
Marketing													
Marketing Reach *		Public Distribution Realtracs Exclusive Company Exclusive											

Realtracs Showings: Settings and Availability				
Auto-Accept New Requests	Yes	No	Listing Agent Notification	Text Email
Overlap Showing Times	Yes	No	Max _____	Available Start Time (on hour)
				Available End Time (on hour)
Appointment Duration	15 min	30 min	60 min.	Minimum Notice to Show (hours)
Showing Instructions				

Realtracs Showings: Collaboration			
Request Feedback	Yes	No	Showing Restriction 1
Seller Text Notifications and Showing Portal	Yes	No	Showing Restriction 2
Make Feedback Visible to Seller in Portal	Yes	No	Showing Restriction 3
Seller Contacts ^{*(2)}			